



IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

#3

Applicant : Chris A. Hamilton  
Title of Invention : IMPROVED CONTROL OF  
VIDEOCONFERENCING USING ACTIVITY  
DETECTION  
Serial No. : 09/587,990  
Date Filed : June 6, 2000

Box MISSING PARTS  
Assistant Commissioner for Patents  
Washington, DC 20231

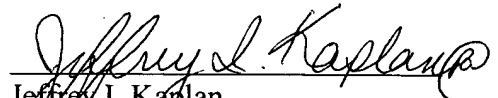
Sir:

Enclosed is the Notice to File Missing Parts of Nonprovisional Application, Declaration and Power of Attorney, Assignment document and Recordation form, and a check for \$170.00 for the above-identified patent application.

Respectfully submitted,

KAPLAN & GILMAN, L.L.P.  
900 Route 9 North  
Woodbridge, NJ 07095  
Telephone (732) 634-7634

DATED: September 19, 2000

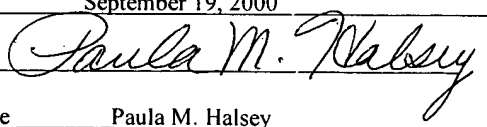
  
Jeffrey I. Kaplan  
Reg. No. 34,356

JK/pa  
Enclosures

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**CERTIFICATE OF MAILING**

I hereby certify that this correspondence is being deposited with the United States Postal service as first class mail, in a postage prepaid envelope, addressed to Box MISSING PARTS, Assistant Commissioner for Patents, Washington, D.C. 20231 on September 19, 2000.

Dated September 19, 2000  
Signed   
Print Name Paula M. Halsey



Sector #3

## FORMALITIES LETTER



\*OC00000005327176\*

UNITED STATES DEPARTMENT OF COMMERCE  
Patent and Trademark OfficeAddress: COMMISSIONER OF PATENT AND TRADEMARKS  
Washington, D.C. 20231

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/587,990	06/06/2000	Chris A. Hamilton	024/1

Kaplan & Gilman LLP  
900 Route 9 North  
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Date Mailed: 08/16/2000

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given TWO MONTHS from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 130.**

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*A copy of this notice **MUST** be returned with the reply.*

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

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